



English for a Changing World

Strategies for Active Listening

1. Pay attention. In a virtual classroom setting, it is ok to take notes, write down a question, or give yourself a reminder
2. Try not to prepare your 'rebuttal' or what you are going to say while listening.
3. Help the speaker by showing that you are paying attention. You can nod your head, or add a reaction.
4. Don't judge! We are all learners. Our goal is to learn from each other.
5. When it is your turn to respond, use the strategies of restatement, acknowledgement, clarification, and piggybacking
6. Don't get personal! Always speak with respect.

- **Acknowledgement**

"What I hear you saying is..."

"Let me see if I understand you correctly."

"I thought your point about ___ was interesting."

- **Restatement:**

I believe you said _____

So the *speaker* said that _____

I heard the *speaker* say _____

- **Asking clarification questions:**

"When you said ..., did you mean...?"

"I'd like to ask if you can explain more about..."

"Let me see if I understand you correctly...."

- **Piggybacking:**

Is there another way to think about this?

For example, is it possible that...?"

That is very interesting to me. It reminds me of..."

I would like to add...

I agree with *the speaker* and here is another point.....

